

SOUTHERN HIGHLANDS

EXCELLENCE IN VOCATIONAL EDUCATION & TRAINING AWARDS

2016

NOMINATION AND APPLICATION INFORMATION FOR:

Excellence in Vocational Education and Training

STUDENT

Industry Curriculum Framework Course

Nominations close 5.00pm Friday 19 August 2016

BROUGHT TO YOU BY WORKPLACE LEARNING SOUTHERN HIGHLANDS & THE SOUTHERN HIGHLANDS CHAMBER OF COMMERCE & INDUSTRY



CREATING OPPORTUNITY FOR **YOUNG PEOPLE**

The Southern Highlands Schools Excellence in Vocational Education & Training Awards

Recognise and reward outstanding achievement by VET Students as well as the major contribution made by local businesses to the success and achievement of VET students. They are proudly brought to you by Workplace Learning Southern Highlands and the Southern Highlands Chamber of Commerce & Industry.

Why Nominate A Student?

The Excellence in Vocational Education & Training Awards is a fantastic opportunity to celebrate the achievements accomplished over the past year, together with local businesses, schools, students and representatives from the community.

Nominating a VET student, apprentice or trainee for an award shows your recognition and pride in the level of skill the student has gained. It can also open many doors for you, including finding opportunities to network, raising your profile in your community and showcasing your commitment to Vocational Education and Training.

Completing and Submitting the Nomination

Complete the Nomination Form

If you would like to submit more than one (1) nomination, please photocopy the original.

Address the Criteria

Please ensure your responses address the selection criteria as detailed in Section 3 – “Nomination Form”.

Submit your Nomination

The nomination form in Section 3 (pages 5&6) should be collated with any attachments, signed, then posted or emailed. Please ensure you copy the nomination prior to sending as originals will not be returned.

Closing Date

5:00 pm, Friday 19 August 2016.

Selection Process

Each student will receive an invitation to attend an interview to select the recipients of the Certificates of Excellence. These interviews will be held on a date to be confirmed.

The panel will comprise of teachers/trainers and/or employers and business partners who are experienced in VET and who will make an assessment based on information provided at the interview as well as that contained in the nomination form.

Students assessed as meeting a standard to receive a “Certificate of Excellence in Vocational Education and Training” will be invited to receive their certificate at the awards presentation event.

As recipients of this award, they will also be eligible for consideration to be the “VET Student of the Year” in the industry category relevant to their nomination. There is also the presentation of Outstanding VET Student of the Year who receives a personal trophy together with a perpetual trophy to be displayed at their school until the following year’s event.

Note: Students assessed by the panel as not reaching the standard for the award of the Certificate of Excellence will be presented a certificate in recognition of their nomination. This will be forwarded to them at their postal address.

Industry Area of Nomination (please tick one)

Automotive
Business Services
Construction
Entertainment

Hospitality
Information & Digital Technology
Primary Industries

Section 1: Student's Details

Given Name	<input type="text"/>	Surname	<input type="text"/>
School	<input type="text"/>		
TAFE/RTO	<input type="text"/>		
Date of Workplacement	<input type="text"/>		

Section 2: Nominator Details

Organisation	<input type="text"/>		
Postal Address	<input type="text"/>		
Suburb	<input type="text"/>	Postcode	<input type="text"/>
Contact First Name	<input type="text"/>	Surname	<input type="text"/>
Position	<input type="text"/>	Phone Number	<input type="text"/>
Mobile	<input type="text"/>	Fax	<input type="text"/>
Email	<input type="text"/>		

Nominator's Signature _____ Date _____

Section 3: Nominator Comments

Please provide details why you consider the candidate a worthy recipient of a Certificate of Excellence in Vocational Education and Training. If you require more space, please provide an attachment of up to 500 words (one A4 page).

Selection Criteria

The committee will use this information during the students' interview and may refer to your comments to seek evidence from the student in support of your comments.

In developing your nomination, you may like to take into account some of the considerations outlined below. These suggestions are provided to give clarification of what may be relevant when addressing the criteria.

Job/Technical Skills & Competence

Consider the skill level acquired and demonstrated in tasks/projects undertaken in the training workshop or whilst participating in work placement. Consider examples that demonstrate how the student integrated classroom/workshop based learning with the skills required on the job in this particular industry area.

Employability Skills

Consider the range of employability skills: communication, planning/organising, teamwork, self-management, applying appropriate technology, managing learning, problem solving, initiative & enterprise. Provide examples of how the nominee has developed and demonstrated some of these skills during the VET program.

Personal Qualities

Consider the range of personal qualities such as loyalty, commitment, honesty and integrity, enthusiasm, reliability, personal presentation, positive self-esteem, sense of humour and ability to deal with pressure etc. Provide examples of how the nominee has demonstrated some of these throughout the VET program being completed.